

## **MHVC PROTOCOLS FOR DAY VISITS**

As in the past, MBCE/Mid-Hudson Valley Camp Inc. (“MHVC”) has read, understands, and will follow all applicable mandates from the state of New York and the Ulster County Health Department. Accordingly, the following protocols are subject to change based on any future guidance that may be provided by New York and Ulster County. These protocols may also be revised based on changed conditions and additional guidance from the Centers for Disease Control and Prevention (“CDC”). MHVC’s current protocols will be available on the MHVC website (<https://www.maristbrotherscenter.org/MHVC-MHVC-covid-19-protocols/>). Day participants should consult MHVC’s current protocols before arriving at the day visit.

### **Vaccinations, Testing, and When Someone Gets Sick**

#### **1. Day Visitors.**

##### Vaccinations

MHVC is strongly recommending all day visitors and staff who are eligible to receive any COVID-19 vaccination under New York’s COVID-19 protocols to be fully vaccinated for COVID-19. Fully vaccinated means that the day visitor has completed the full cycle of required doses for the vaccine administered, and that the day visitor received the final dose at least 14 days before the day visit.

MHVC requires proof of vaccination for each vaccinated day visitor and staff member in the form of a copy of the original vaccination record document issued by either (1) the government health authority that administered the vaccination (*e.g.*, a CDC Vaccination Record Card) or (2) the medical provider that administered the vaccination.

##### Testing

Unvaccinated day visitors must present a negative COVID-19 PCR test result that was performed on a specimen (*e.g.*, swab) collected less than 72 hours before the start of the day visit.

#### **2. Staff**

All staff must be fully vaccinated more than two weeks before the start of the day visit.

#### **3. Symptom Checks.**

##### Screening

Day Visits will identify immunocompromised individuals based on the information provided in advance of the day visit. Immunocompromised individuals will only be permitted to attend a day visit with the prior written approval of their physician and the day visit.

If a *fully vaccinated* day visitor or staff member is currently exhibiting symptoms of COVID-19 or exhibited symptoms within 72 hours of the start of the day visit, they will not be permitted to attend

the day visit unless and until (1) their symptoms have markedly improved and (2) they have received a negative PCR test result.

*Unvaccinated* day visitors and staff members will not be permitted to attend the day visit if, in the 10 days before the day visit:

1. they, someone in their household, or someone with whom they have had a close contact (within 6 feet for a total of 15 minutes) is diagnosed with COVID-19 or exhibits any symptoms of COVID-19; or
2. they travel and do not comply with the requirements of the New York State Travel Advisory.

Upon staff members' and day visitors' arrival at the day visit (or, if bus service is being provided, before boarding the bus), MHVC will conduct temperature and symptom checks and require unvaccinated day visitors and staff members to answer a screening questionnaire containing questions relating to the aforementioned requirements for admittance. The Session Director will review (and attest to having reviewed) each questionnaire. If a staff member or day visitor screens positive for symptoms of COVID-19, they will be sent home with instructions to contact their healthcare provider for assessment and testing and to report the test results to MHVC.

#### **4. If Someone Develops Symptoms.**

Day visitors and their families will leave MHVC premises immediately upon experiencing any symptoms of COVID-19, as will staff members. After leaving MHVC premises, the symptomatic person will (a) get a COVID-19 PCR test as soon as possible, (b) report the result of that test to MHVC, and (c) comply with all quarantine restrictions imposed by the CDC and other relevant health authorities.

#### **5. Contract Tracing**

MHVC will cooperate with the state and local health department as required to trace all close and proximate contacts of a person receiving a positive test dating back to 48 hours before the person first began experiencing symptoms or tested positive, whichever is earlier. To that end, MHVC will maintain an attendance log of every person—including day visitors and staff—who attends a day visit.

### **Day Trip Operations**

#### **1. Capacity**

Maximum of 50 day visitors per day composed of different families.

No unplanned visitors will be allowed on MHVC premises during day visits.

#### **2. Staff**

Minimal staff, just enough to guide families through the day visit and perform necessary cleaning.

Only essential staff (i.e. directors) can stay overnight in between day visits.

A virtual orientation will be provided before the day visit explaining the specific requirements and responsibilities for supporting day visits. Staff will also receive morning-of training before day visitors arrive.

### **3. Masks**

EVERY person should be masked at all times, except:

- Fully vaccinated people do not need to wear masks.
  - Fully vaccinated staff are encouraged to model wearing masks when supervising day visitors during times when the day visitors must wear masks.
- Day visitors may remove masks when outside.
- Day visitors and staff should not wear masks when eating, drinking, sleeping, showering, brushing teeth, swimming, or participating in water activities.
  - Social distancing of at least 6 feet MUST be in place before masks are removed for eating, drinking, sleeping, showering, brushing teeth, swimming, or participating in water activities.

MHVC will allow day visitors to supply their own appropriate masks, but will also have a supply of appropriate masks on hand that day visitors and staff can access as needed.

### **4. Social Distancing**

Families must remain six feet apart from members of other families.

Staff will be assigned to certain families.

### **5. Handwashing/Sanitization**

Staff and day visitors will be required to wash or sanitize their hands:

- when arriving at the day visit and leaving the day visit;
- before eating;
- after being in contact with someone who exhibits COVID-19 symptoms;
- after touching frequently touched surfaces or common items;
- after using the restroom;
- after coughing, sneezing, or blowing their nose; and
- before and after activities.

### **6. Cleaning/Sanitization**

MHVC will follow the CDC and the Ulster County Health Department guidelines for cleaning.

- Staff will be responsible for cleaning shared equipment, arts and craft supplies, and other items used for activities.
- Bathrooms will be cleaned periodically throughout each day.
- The Kitchen Crew will be responsible for cleaning all areas and items used for meals.

- The MHVC Maintenance Crew will perform daily maintenance on the MHVC facilities. Some members of the Maintenance Crew will be responsible for cleaning high-touch areas periodically throughout each day.
- The MHVC facilities will be thoroughly cleaned between day visits.
- In the event a day visitor tests positive for COVID-19, the MHVC Maintenance crew will clean and disinfect all heavy transit areas (*e.g.*, dining areas and sleeping quarters) and high-touch surfaces (*e.g.*, door knobs) with which the infected individual has come into contact. MHVC will also close off areas used by the infected for 24 hours prior to cleaning and disinfection to the extent it can do so without significantly disrupting day visit activities.
- MHVC will maintain a log that includes the date, time, and scope of any cleaning and disinfection activities

## **7. Ventilation**

MHVC will use windows, door openings, exhaust fans, and HVAC systems to maximize ventilation.

## **8. Areas and Activities**

Outdoor activities and areas will be utilized as often as possible, and indoor areas will be avoided as much as possible.

Close high-contact activities will not be allowed. Things like hikes, fishing and other outdoors sports, especially low contact sports like kickball and softball, will be encouraged.

No shared items or equipment will be passed between families, unless it has been cleaned and dried.

## **9. Meals**

Families should be encouraged to bring their own lunch food, but lunch can be provided, so long as vaccinated staff serve individual portions to each day visitor and staff members.

An outdoor picnic table will be designated for each family (that is socially distant from other families' tables) where they can eat and store their belonging during the day.

Only the kitchen crew and cooking staff will be permitted in the kitchen and they will follow all appropriate protocols.

## **10. Transportation**

If possible, day visitors should drive to the MHVC to minimize bus crowding.

When using buses:

- Unvaccinated day visitors will be required to wear a mask.
- Families will be seated together and six feet apart from any other cohort.
- Ventilation will be maximized.
- Buses will be cleaned and disinfected before boarding.

## **11. Signage**

Signs will be posted around the property with information about the day visit's COVID-19 protocols, including proper hand hygiene and how to report COVID-19 symptoms.